

**AUTOMATED ACCESS CONTROL SYSTEM
ACCESS REQUEST FORM
WASHINGTON DULLES INTERNATIONAL AIRPORT**

Company Name _____ Date: _____

Certification Official / Point of Contact:

Name: _____ Title: _____

Phone number: _____ Email: _____

As the Certification Official for the entity identified above, I hereby request that the access requested be
() Created () Modified () Terminated for the () Division () Job title and/or () Individual(s)
as indicated.

() Division _____ () Job Title _____

Individual Name	Badge Number		Individual Name	Badge Number

Signature: _____ Date: _____

Sponsor approval

Required for all new entity establishments. Required for modifications by Contractors and Sub-Contractors.

As the Sponsor for the entity identified above, I hereby approve the requested access as indicated on the following pages.

Signature: _____ Date: _____

Name: _____ Title: _____

Phone number: _____ Email: _____

Airport Operations

Date Received: _____ By: _____ Date Approved: _____ By: _____

Date Change Made: _____ By: _____

Comments: _____



PLEASE SELECT THE AREAS YOU DESIRE TO HAVE ACCESS.

Common Access

- Sterile/Concessions Only
- General AOA
- AOA Driver Gates **
- South Vehicle Gates **

GA/FBO Areas

- Signature Flight
- Dulles Jet Center
- Jet Aviation
- Ross Aviation
- Landmark Aviation
- Other GA **

United Only

- Customer Service
- Lounge/Club ++
- Ramp/Ground
- Maintenance
- Wide Body
- SOC/Flight Ops ++

Terminals

- Terminal A
 - o Ramp/Apron
 - o Jet bridge/Hold room
 - o Elevator/Stairs
 - o Lounge/Office **
 - o Roof

- Terminal B
 - o Ramp/Apron
 - o Jet bridge/Hold room
 - o Elevator/Stairs
 - o Freight Elevators ++
 - o Lounge/Office **
 - o Roof

- Terminal C
 - o Ramp/Apron
 - o Jet bridge/Hold room
 - o Elevators/Stairs
 - o Roof

- Terminal D
 - o Ramp/Apron
 - o Jet bridge/Hold room
 - o Elevators/Stairs
 - o Roof

- Main Terminal **
 - o Baggage/Chute
 - o Kiosk/Offices
 - o Basements
 - o Elevator/Stairs
 - o Security/Bypass

MWAA (MWAA approval)

- ARFF Station 302
- ARFF Station 304
- Police Station
- Police Range
- JP Morgan Chase

Restricted Access Areas

Additional Approvals Required

- MWAA IT Comm Rooms
- Mechanical/Telcom Rooms
- MWAA Warehouse
- APM Tunnels
- AMF Access
- E Gates
- Fuel Tank Facility
- CBP FIS Access
- CBP IAB Access
- FAA Tower
- Historic FAA Tower

OTHER AREAS (Please describe:

** = Please Specify
 ++ = Restricted

Specific Card Readers needed.
